

Job Announcement

ANNOUNCEMENT NUMBER: V-09-028

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DATE: May 5, 2009

OPEN TO: All Interested Candidates

POSITION: Journeyman Electrician, FSN-06, FP-08 (Full Performance Level) Position No. 52690
(Trainee level may be established below the full performance grade level, if not fully qualified)

OPENING DATE: May 5, 2009

CLOSING DATE: May 19, 2009

WORK HOURS: Full-Time, 40 hours per week

SALARY: Ordinarily Resident: Dhs.67,956 per annum (FSN-06)
Not-Ordinarily Resident: US\$36,762 per annum (FP-08, to be confirmed by Washington)

NOTE: All applicants who are not the Family Members of USG employees officially assigned to post and under Chief of Mission Authority must have the ability to obtain requisite UAE residency and work permits to be eligible for consideration. Applicants should indicate in their CVs if any family members and/or relatives are employed in the U.S. Government as well as type of or relationship.

The U.S. Embassy in Abu Dhabi is seeking an individual for the position of Journeyman Electrician in the Facilities Management Office.

BASIC FUNCTION OF POSITION

The incumbent's primary responsibility is to maintain the power and generation systems of the Embassy under the under general supervision of the Maintenance Foreman, Maintenance Supervisor/Engineer, and Facilities Maintenance Manager (FMM). The incumbent also performs rudimentary operation and maintenance tasks on all electrical building engineering services including lighting, lightning protection, power and generation, transformers, power factor correction units, generators etc., under the direct supervision of the Maintenance Foreman. When required the incumbent assists on the other electrical building engineering services including Q-Matic systems, public address systems, fire alarms, building automation systems, automatic transfer switches, relay logic controls and PLC system for switchgear. The incumbent will do the installation of new lines, general electrical repairs, trouble shooting and preventative maintenance on the Embassy's power generation and distribution system. The incumbent provides maintenance, repair, and preventative maintenance for electrical systems and appliances within the housing and Embassy leased facilities. The incumbent shall be available to provide coverage for repair to electrical systems and works and all emergency situations on a 24 hours per day, seven days per week (24/7) basis.

QUALIFICATIONS REQUIRED

NOTE: All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

EDUCATION:

- Completion of high school is required.
- Four years of apprenticeship/ vocational technical education with emphasis on power and generation systems is required.

EXPERIENCE:

- Ten years of progressively responsible experience in the operation and maintenance of building engineering services with emphasis on controls and other ancillary systems is required.

LANGUAGE: (this will be tested)

- Level II (limited knowledge) English is required.

KNOWLEDGE:

- Must have full journeyman knowledge of established electrical trade practices for construction, maintenance and repair. Must have the ability to perform preventive maintenance inspections, be able to record information on required documentation, and perform maintenance as required by the inspections performed. Ability to understand and follow written instructions required.

SKILLS & ABILITIES:

- Must be able to work unsupervised using the tools and equipment of the trade to accomplish assigned tasks. Ability to understand and follow written instructions is required. Ability to use a variety of powered and non-powered hand tools of the electrical trade. Ability to read and understand electrical layout drawings schematic diagrams.

SELECTION CRITERIA:

- When equally qualified, US Citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

- Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
- Current employees serving a probationary period are not eligible to apply.
- Currently employed US Citizen EFMs who hold a FMA appointment are ineligible to apply for advertised positions within the first 90 calendar days of their employment. Currently employed ORs within the mission are ineligible to apply for advertised positions within the first 6 months of their current positions.
- Currently employed NORs hired under a Personal Services Agreement (PSA) are ineligible to apply for advertised positions within the first 90 calendar days of their employment.
- Hiring of all positions is subject to funds availability.
- Not Ordinarily Resident employees who are hired with a When Actually Employed (WAE) work schedule are eligible to apply for advertised positions within the first 90 calendar days of their employment.

TO APPLY:

Interested applicants for this position should submit the following:

1. Application for Federal Employment (SF-171 or OF-612); or
2. A current resume or curriculum vitae that provides the same information as an OF-612 (http://www.opm.gov/forms/pdf_fill/of612.pdf)

SUBMIT APPLICATION TO:

AbuDhabiRecruitments@state.gov

(Please note V-09-028 Journeyman Electrician, in the subject line of the email)

DEFINITIONS

1. **AEFM:** *A type of EFM that is eligible for direct hire employment on either a Family Member Appointment (FMA) or Temporary Appointment (TEMP) provided s/he meets all of the following criteria:*
 - o US citizen;
 - o Spouse or dependent who is at least age 18;
 - o Listed on the travel orders of a Foreign or Civil Service or uniformed service member permanently assigned to or stationed at a US Foreign Service post or establishment abroad with a USG agency that is under COM authority;
 - o Is resident at the sponsoring employee's or uniform service member's post of assignment abroad, approved safehaven abroad, or alternate safehaven abroad; and
 - o Does not receive a USG annuity or pension based on a career in the US Civil, Foreign, or uniform services.
2. **EFM:** *Family Members at least age 18 listed on the travel orders of a Foreign of Civil Service or uniformed service member permanently assigned to or stationed to a US Foreign Service post or establishment abroad with a USG agency that is under COM authority who do not meet the definition of AEFM above.*
3. **Member of Household:** *A MOH is a person who: 1) Has accompanied, but is not/not on the travel orders of a U.S. citizen Foreign or Civil Service employee or uniform service member permanently assigned to or stationed at a U.S. Foreign service post or establishment abroad; 2) Has been declared by the sponsoring employee to the Chief of Mission as part of his/her household; and 3) Resides at post with the sponsoring employee.*
4. **Ordinarily Resident (OR):** *A citizen of the host country or a citizen of another country who has shifted the main residency focus to the host country and has the required work and/or residency permits for employment in country.*
5. **Not-Ordinarily Resident (NOR):** *Typically NORs are US Citizen EFMs and EFMs of FS, GS, and uniform service members who are on the travel orders and under Chief of Mission authority, or other personnel having diplomatic privileges and immunities. NORs must be eligible for compensation from an American pay plan.*

Closing Date for this Position: May 19, 2009

The US Mission in U.A.E. provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation. The Department of State also strives to achieve equal employment opportunity in all personnel operations through continuing diversity enhancement programs.

The EEO complaint procedure is not available to individuals who believe they have been denied equal opportunity based upon marital status or political affiliation. Individuals with such complaints should avail themselves of the appropriate grievance procedures, remedies for prohibited personnel practices, and/or courts for relief.