

# Job Announcement

ANNOUNCEMENT NUMBER: V-09-047

Re-Advertised

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**DATE:** July 12, 2009

**OPEN TO:** All Interested Candidates

**POSITION:** Security Investigator (RSO), FSN-07, FP-07 (Full Performance Level)  
Position No. D-56105

**OPENING DATE:** July 12, 2009

**CLOSING DATE:** July 26, 2009

**WORK HOURS:** Full-Time, 40 hours per week

**LENGTH OF HIRE:** **Temporary Position for approximately 30 Months**

**SALARY:** Ordinarily Resident: Dhs.87,198 per annum (FSN-07)  
(Benefits are paid in addition to salary)  
Not-Ordinarily Resident: US\$33,817.00 per annum (FP-07, to be confirmed by Washington)

*NOTE: All applicants who are not the Family Members of USG employees officially assigned to post and under Chief of Mission Authority must have the ability to obtain requisite UAE residency and work permits to be eligible for consideration. Applicants should indicate in their CVs if any family members and/or relatives are employed in the U.S. Government as well as type of or relationship.*

The U.S. Consulate General in Dubai is seeking an individual for the position of Security Investigator in the Regional Security Office (RSO).

## **BASIC FUNCTION OF POSITION**

Under the direct supervision of the senior Security Investigator and the Regional Security Officer the position conducts personnel background investigations and special investigation as directed by the RSO/Dubai. The position maintains effective and active liaison relationships with senior police and security officials. The position assists RSO in coordinating and implementing protective security arrangements for major events and coordinates access controls for the Mission. The position shares responsibility for the New Consulate Compound (NCC) construction security with another security investigator. Responsibilities include conducting initial suitability investigations of work-site personnel and police liaison related to securing the site. The position responds to emergency situations, traffic accidents, threats to the Mission and other issues as directed by the RSO and remains available for recall 24 hours and often on short notice.

## **QUALIFICATIONS REQUIRED**

*NOTE: All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.*

### Education:

- Two years of full time post secondary study at college or university is required.

### Experience:

- Two to four years of progressively responsible experience in conducting investigative work or protective security liaison operations with a military, police, or established private security organization is required.

### Language: (this will be tested)

- Level IV (fluent) Speaking/Writing English is required.
- Level IV (fluent) Speaking/Writing Arabic is required.

### Knowledge:

- Knowledge of diplomatic community or diplomatic corps security policies and procedures is required.
- Knowledge of documentary sources of information and familiarity with pertinent local laws such as marriage, divorce, adoptions, invasions of privacy, etc. is required.

### Skills & Abilities:

- Ability to attain and demonstrate a solid understanding of investigative and security procedures in support of the overall safety and security of the Consulate and its staff. Must be able to conduct and handle

himself/herself in a professional and competent manner and maintain close working relationships with various UAE law enforcement agencies.

- Must have the ability to effectively analyze facts and information developed or presented.
- Must possess a valid UAE driver's license.
- Demonstrated computer skills in MS-Office and excellent writing skills.

#### **SELECTION CRITERIA:**

When equally qualified, US Citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

#### **ADDITIONAL SELECTION CRITERIA:**

- Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
- Current employees serving a probationary period are not eligible to apply.
- Currently employed US Citizen EFMs who hold a FMA appointment are ineligible to apply for advertised positions within the first 90 calendar days of their employment.
- Currently employed NORs hired under a Personal Services Agreement (PSA) are ineligible to apply for advertised positions within the first 90 calendar days of their employment.
- Hiring of all positions is subject to funds availability.
- Not Ordinarily Resident employees who are hired with a When Actually Employed (WAE) work schedule are eligible to apply for advertised positions within the first 90 calendar days of their employment.

#### **TO APPLY:**

**Interested applicants for this position should submit the following:**

1. Application for Federal Employment (SF-171 or OF-612); or
2. A current resume or curriculum vitae that provides the same information as an OF-612 ([http://www.opm.gov/forms/pdf\\_fill/of612.pdf](http://www.opm.gov/forms/pdf_fill/of612.pdf)) and/or
3. Any other documentation (e.g. essays, certificates, awards, copies of degrees earned) that addresses the qualification requirements of the position as listed above.

#### **SUBMIT APPLICATION TO:**

**AbuDhabiRecruitments@state.gov**

**(Please note V-09-047 Security Investigator (RSO) in the subject line of the email)**

#### *DEFINITIONS*

1. AEFM: A type of EFM that is eligible for direct hire employment on either a Family Member Appointment (FMA) or Temporary Appointment (TEMP) provided s/he meets all of the following criteria:
  - US citizen;
  - Spouse or dependent who is at least age 18;
  - Listed on the travel orders of a Foreign or Civil Service or uniformed service member permanently assigned to or stationed at a US Foreign Service post or establishment abroad with a USG agency that is under COM authority;
  - Is resident at the sponsoring employee's or uniform service member's post of assignment abroad, approved safehaven abroad, or alternate safehaven abroad; and
  - Does not receive a USG annuity or pension based on a career in the US Civil, Foreign, or uniform services.
2. EFM: Family Members at least age 18 listed on the travel orders of a Foreign or Civil Service or uniformed service member permanently assigned to or stationed at a US Foreign Service post or establishment abroad with a USG agency that is under COM authority who do not meet the definition of AEFM above.
3. Member of Household: A MOH is a person who: 1) Has accompanied, but is not/not on the travel orders of a U.S. citizen Foreign or Civil Service employee or uniform service member permanently assigned to or stationed at a U.S. Foreign service post or establishment abroad; 2) Has been declared by the sponsoring employee to the Chief of Mission as part of his/her household; and 3) Resides at post with the sponsoring employee.
4. Ordinarily Resident (OR): A citizen of the host country or a citizen of another country who has shifted the main residency focus to the host country and has the required work and/or residency permits for employment in country.
5. Not-Ordinarily Resident (NOR): Typically NORs are US Citizen EFMs and EFMs of FS, GS, and uniform service members who are on the travel orders and under Chief of Mission authority, or other personnel having diplomatic privileges and immunities. NORs must be eligible for compensation from an American pay plan.

### **Closing Date for this Position: July 26, 2009**

The US Mission in U.A.E. provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation. The Department of State also strives to achieve equal employment opportunity in all personnel operations through continuing diversity enhancement programs.

The EEO complaint procedure is not available to individuals who believe they have been denied equal opportunity based upon marital status or political affiliation. Individuals with such complaints should avail themselves of the appropriate grievance procedures, remedies for prohibited personnel practices, and/or courts for relief.